

WCDHHS Board Meeting Minutes

March 2, 2022

Waupaca County Courthouse

Room LL42

Waupaca, WI 54981

Board Members Present: Jerry Murphy, Dennis Wengelski, David Johnson, Sue Golding, Jody Muck, Pat Craig, Dr. Steven Goedderz

Board Members Absent: Judi Olson

Staff Present: Ted Phernetton, Liz Wagner, Erica Becker, Jed Wohlt, Megan Hintz, Melissa Anderson, Shawna Hansen, Regina Labby

Public Present: Carrie and Breanna Lunuk

The meeting of the Health and Human Services Board was called to order at 5:04 pm by Chairperson Jerry Murphy.

Motion by Craig, second by Wengelski, to approve agenda. Motion carried without negative vote.

Motion by Johnson, second by Golding, to approve the minutes of the February 2, 2022 meeting. Motion carried without negative vote.

Public comment: none

Program Presentation: Coordinated Services Team (CST) Program- Shawna provided a brief overview of the CST program; it is a voluntary program that is based on the child's strengths. The team is chosen by the family to support those strengths and as needs change, the services provided can change. This program is available to children up to the age of 22. Regina Labby introduced herself, she is a social worker for the CST program. Carrie, mom of Breanna, have been involved with CST for just over two years now. Breanna is an 8-year-old from Clintonville that likes to play with her friends and tell jokes. Carrie gave a brief overview of where her and Breanna were at two years ago and how they came to be part of the CST program. Carrie, Breanna, and the rest of their family have made vast improvements from being involved in this program; the team helped Breanna reach new goals, make more friends, become successful in school, and gave Carrie more confidence as a parent to advocate for her daughter and their needs.

1. General Board Business

- a. Review and Possible Action on Elderly Nutrition Program Meal Catering RFB22-001-32- Megan provided updates on results from placing the RFB, it was open for just under one month, no Bids were received. Megan reached out to Schueller's, they intended to submit a bid, but had forgotten. Megan asked this board to extend Schueller's current contract as is until 4/30/2022 since it is currently set to expire 4/1/2022. Megan would then like to repost the RFB next week, and have that close before this body meets again in April. Discussion ensued. Muck made motion to extend the current contract with Schueller's until 4/30/2022, second by Johnson, motion passed. Goedderz made motion to repost the RFB by 3/21/2022, making the selection from bids the first week in April (4/4/2022), giving possible vendors two weeks to respond to the RFB, second by Muck, motion passed with the stipulation that the COA meeting date is changed to meet before this body does to have an opportunity to review the bids.
- b. Out of State Travel Request-Margo Dieck and Sarah Rhone- Jed provided overview of the out of state travel request, there are grant funds to help pay for this. Jed mentioned that public health employees have attended this conference in the past and that it is one of the best in the Country to attend. Golding made motion to approve out of state travel request for Margo and Sarah, second by Wengelski. Motion passed.
- c. Policy Relating to DHHS Committee Structures (Discussion and Possible Action)- Ted provided a brief overview of this topic and brought forward possible recommendations to pass along to the LJESS Committee, as outlined in handout provided. Discussion ensued. Craig made motion to approve Internal Operations recommendations with the number of citizen members as listed in this document from the February 2022 meeting, not the updated lower numbers as presented tonight; no second. Motion denied. Johnson made motion to approve new recommendations as presented tonight, second by Wengelski. Yay- 7, Nay- 1; motion passed.
- d. Advisory Committee Reports/Updates
 - i. Nutrition Advisory Council minutes from 1/20/2022 and 2/17/2022 with supporting documents- Golding asked if the Bistro 60 vouchers were able to be used at either location; or if separate ones needed to be purchased, Megan said they can be used at any Bistro 60 location.

2. Finance-

- a. Income Statement Overview- Erica provided overview of the income statement.
- b. Payment Register/Approve Bills- Motion made by Wengelski to approve payment register/approve bills, second by Golding. Motion passed without negative vote.

3. Personnel

- a. Employee Updates/Resignations/Retirements/Recruitments- Liz provided updates from handout provided.

4. Director's Report

- a. General Updates- Ted mentioned not much else to report other than what was written and provided in the meeting packet. He did mention that a report of sorts will be worked on to show the money that is attached to mandated programs, once year end is wrapped up. He also mentioned that Megan is working on a write up for a few grants to help support the nutrition program. Ted stated that ARPA funds are not able to be used for lost revenues.
- b. Telework/Remote Work Update- No new updates from last month.

5. Supervisor Report(s): Conference, Seminar, Convention, and/or Webinar Report(s)-

6. Adjourn: Chairperson Murphy entertained a motion for adjournment, Golding made this motion, second by Muck; meeting adjourned at 6:45 pm. Next regularly scheduled meeting will be April 6, 2022.

Submitted by,

Liz Wagner
Administrative Services Coordinator

Waupaca County Nutrition Advisory Council Minutes
Thursday, March 17, 2022
Waupaca County Courthouse
811 Harding Street, Waupaca WI 54981
Room LL42

This meeting and all other meetings of this committee are open to the public. Proper notice has been given to the press in accordance with Wisconsin statutes so that the citizenry may be aware of the time, place and agenda of this meeting.

Members Present: Dave Steffens; Greta Schroeder; Meri Erickson; Gloria Bigalke; Dennis Wengelski
Others Present: Megan Hintz, Aging Programs Supervisor; Melissa Anderson, ADRU Manager; Pat Huber, ADRC Clerk;

Chairperson Gloria Bigalke opened the meeting at 1:30 pm and a quorum was established. The meeting was also broadcast on the Waupaca County YouTube Channel and Zoom.

- I. **Adoption of Agenda:** *Motion made by Greta Schroeder and seconded by Meri Erickson to adopt the agenda. Motion carried.*
- II. **Approval of Minutes from January 20, 2022:** *Motion made by Greta Schroeder and seconded by Meri Erickson to approve the minutes of the February 17, 2022 meeting, as printed. Motion carried.*

Public Comment: None

- III. **Covid-19 & Current Operations Updates:** Megan Hintz, Aging Programs Supervisor gave updates on participation levels and meals served in all three programs, Home Delivered Meals, Congregate and Voucher. There has been no change in operations since the state has not made any changes to their directives.
- IV. **Voucher Program Updates:** Megan Hintz reported that she will be meeting with the owners of Hotel Fremont next week, after which she should have a better idea of the timeline for a launch date for the site. More information to come.
- V. **Funding Opportunities Update:** Megan Hintz reported that since the last meeting she has applied for two grants to benefit our program. The first is a nationwide grant, which will benefit six programs in the nation. The grant comes from the Administration for Community Living, which controls the funding through the Older Americans Act. The grant applied for is called "Innovations in Nutrition Programs & Services Replication." If awarded the grant would provide funding, over three years, to help Waupaca County continue to expand our Restaurant Voucher Program. The second grant Megan applied for is local, from the Waupaca Community Foundations, Forward Together Waupaca. They will award one or two grants in the amount of \$25,000-50,000. Megan sent an informal proposal to them outlining how the grant would be used to assist our Home Delivered Meals Program. Should our informal proposal be in line with the grant requirements, Megan will be asked to provide a more formal proposal. Gloria Bigalke wondered if input from those using the program would be helpful. Megan stated that should she need to send a formal proposal some testimonials would be helpful.
- VI. **Request for Bid Updates:** Megan Hintz reported that unfortunately we did not receive any bids during the allotted time. That being the case Megan has reached out by phoning area restaurants to give them a more thorough explanation of what we are looking for. She has asked the Health & Human Services Board to recast the Request for Bid and was granted permission. The Request for Bid will be reposted from March 21, 2022 through April 4, 2022.

VII. Committee Member Reports of Meetings Attended and General Correspondence: Megan Hintz reported that the Health and Human Services Board is in discussions concerning all Committees and Subcommittees in their jurisdiction. The discussions center upon citizen members of the committees to make sure that the committees are compliant with recently passed county legislation that would allow compensation to be provided for citizen members for their committee activities. Bylaws are under review. There will be more on this once the board has completed their discussions. Gloria Bigalke mentioned the Volunteer Celebration planned for April 22 in Manawa at the Masonic Center, citing the colorful invitations given to each council member. Gloria also brought a concern to the floor that of first aid/safety measures at the Nutrition Sites and requesting additional training for volunteers. She cited a recent incident at the New London Site where they had a participant choking. Megan noted her concerns and will look into how to best provide support to volunteer staff. Gloria also informed the council that she would not be present for the next scheduled Nutrition Advisory Council meeting. After much discussion, the committee decided to cancel the April meeting and meet again in May. Should anything develop in the interim, Megan will either inform the council by mail or call a special meeting.

VIII. Adjourn: *A motion was made by Meri Erickson and seconded by Greta Schroeder to adjourn at 2:17 pm. Motion Carried.*

Next Meeting: Thursday, May 19, 2022 @ 1:30 pm – Waupaca County Courthouse.

Respectfully Submitted,
Pat Huber, ADRC Clerk

Home Delivered Meals

Participants Served

2022 Data

Site	Dec.	Jan.	Feb.
Clintonville	34	35	36
Iola	21	17	13
Manawa	13	14	14
Marion	6	5	5
New London	37	36	39
Waupaca	81	53	88
Weyauwega	19	19	19
Total	211	211	214

*New London Nutrition site served an additional 5 participants from Outagamie County during the month of December 2021.

*New London Nutrition site served an additional 5 participants from Outagamie County during the month of January 2022.

*New London Nutrition site served an additional 4 participants from Outagamie County during the month of February 2022.

Congregate Meals

Participants Served

2022 Data

Site	Jan.	Feb.
Clintonville	10	3
New London	26	21
Waupaca	7	2
Total	43	26

Meals Served

2022 Data

Site	Jan.	Feb.
Clintonville	28	20
New London	60	62
Waupaca	13	4
Total	101	86

Bistro 60 - Voucher

Participants/Meals Served

2021 Data

Site	December		January		February	
	Part.	Meals	Part.	Meals	Part.	Meals
Manawa – Smith’s Steakhouse	25	45	7	11	11	24

New Registrations:

December: 2

January: 34 returning participants, 6 new

February: 2, returning participants, 6 new

Total Registered: 55



Income Statement

Through 02/28/22
Summary Listing

Classification	Annual	MTD	YTD	Budget Less	% of	Prior Year	Target	Target
	Budget Amount	Actual Amount	Actual Amount	YTD Actual	Budget	Total Actual	%	Amount
Fund Category								
Governmental Funds								
Fund Type								
Special Revenue Funds								
FUND 22 - Health and Human Services								
REVENUE								
DEPARTMENT 27 - HEALTH SERVICES Totals	\$670,697.00	\$68,563.44	\$141,480.44	\$529,216.56	21%	\$1,190,317.00		
DEPARTMENT 32 - HUMAN SERVICES Totals	\$12,324,254.00	\$644,323.75	\$1,118,038.75	\$11,206,215.25	9%	\$11,946,403.53		
DEPARTMENT 35 - ELDERLY SERVICES Totals	\$1,558,059.00	\$63,717.78	\$111,934.52	\$1,446,124.48	7%	\$1,467,415.65		
REVENUE TOTALS	\$14,553,010.00	\$776,604.97	\$1,371,453.71	\$13,181,556.29	9%	\$14,604,136.18		
EXPENSE								
DEPARTMENT 27 - HEALTH SERVICES Totals	\$1,358,934.00	\$116,874.11	\$213,775.76	\$1,145,158.24	16%	\$1,583,903.79		
DEPARTMENT 32 - HUMAN SERVICES Totals	\$11,337,697.00	\$803,412.75	\$1,316,970.93	\$10,020,726.07	12%	\$11,259,150.03		
DEPARTMENT 35 - ELDERLY SERVICES Totals	\$1,856,379.00	\$154,159.33	\$230,604.60	\$1,625,774.40	12%	\$1,654,826.27		
EXPENSE TOTALS	\$14,553,010.00	\$1,074,446.19	\$1,761,351.29	\$12,791,658.71	12%	\$14,497,880.09		
Grand Totals								
REVENUE TOTALS	14,553,010.00	776,604.97	1,371,453.71	13,181,556.29	9%	14,604,136.18	8%	1,212,750.83
EXPENSE TOTALS	14,553,010.00	1,074,446.19	1,761,351.29	12,791,658.71	12%	14,497,880.09	17%	2,425,501.67
Grand Total Net Gain (Loss)	\$0.00	(\$297,841.22)	(\$389,897.58)	(\$389,897.58)	+++	\$106,256.09		

2021 MENTAL HEALTH CONTRACT EXPENSES

SERVICE	BUDGETED	JANUARY	FEBRUARY	MARCH	YTD EXPENSE	2022 REMAINING BALANCE	% OF BUDGET USED
WINNEBAGO/MENDOTA**	405,000	66,236	8,507	-	74,742	330,258	18%
Expenses		89,285	41,159		130,444		
Reimbursements		(23,049)	(32,652)		(55,702)		
ACUTE HOSPITALS	105,500	-	883		883	104,617	1%
COMMUNITY CBRF	167,000	-	9,519		9,519	157,481	6%
MEDICATIONS	500	-	-		-	500	0%
TOTAL	\$ 678,000	\$ 66,236	\$ 18,909	\$ -	\$ 85,145	\$ 592,855	13%

* Please note Winnebago/Mendota Expenses & Reimbursements are based on State reports (not the current activity on the County's ledger)

2022 DHHS Staffing Changes

Unit	Position	Name	Notes	Effective Date
Administration				
ADRU	Home Delivered Meals Manager-LTE	Annette Shock	Resigned	2/11/2022
Behavioral Health	BH Supervisor	Kim Kraeger	New Position	1/3/2022
Behavioral Health	CCS Facilitator	Chloe Manteuffel	Returning/new position	1/11/2021
Behavioral Health	CCS Facilitator	Lucy Borntrager	New Hire	1/24/2022
Business Office	Receptionist	Becky Neuville	New Hire	1/17/2022
Business Office	Program Assistant	Amanda Bruette	Resigned/new position at Co. Clerk	3/4/2022
Business Office	Program Assistant	Shannon Valley	New Hire	4/18/2022
Children & Families	Youth Justice, Foster, Kinship Manager	Crystal Farrell	Resigned	1/3/2022
Children & Families	CPS Social Worker	Autumn Alekna	Resigned	1/18/2022
Children & Families	Youth Justice, Foster, Kinship Manager	Lauren Gardner	New Hire/Returning	2/11/2022
Children & Families	Social Worker-Initial Assessment	Amanda Amani	New Hire	4/25/2022
Economic Support	Economic Support Specialist	Pam Kolb	Retirement	2/2/2022
Economic Support	Economic Support Specialist	Carrie Koehn	New Hire	3/14/2022
Economic Support	Economic Support Specialist	Shannon Eggers	Resigned	4/1/2022
Family & Community Svc	CCS/CST Case Manager	Chloe Manteuffel	Resigned	1/3/2022
Family & Community Svc	Mentor	Devan Frasch	Resigned	2/4/2022
Fiscal Services				
Public Health				

March 21, 2022

To Waupaca County Administration:

This letter serves as a 2 week notice of my intent to end my employment with Waupaca County. My final day with Waupaca County will be Friday, April 1st, 2022.

Sincerely

**Shannon
n Eggers** Digitally signed by
Shannon Eggers
Date: 2022.03.21
07:35:26 -05'00'

Shannon Eggers

Management Report
to DHHS Board

To: DHHS Board
From: Ted Phernetton, Director
Date: March 31, 2022

Purpose of Report

The purpose of this report is to provide a brief overview of operations of the Waupaca County DHHS as well as a primer for the monthly board meeting. It will also be used as the foundation of creating in the future an ongoing dashboard to act as a cover to this report.

Presentation

General Board Business

As members can see, the agenda is slim this month.

Action Items-As of This Writing

- Review and Possible Action on Elderly Nutrition Program Meal Catering RFB22-002-33. As of this writing there have been no formal responses to the RFB.
- Board Member 3-year Term Appointment-Dr. Steven Goedderz. Dr. Goedderz has been a long standing and valuable citizen member on the DHHS Board.

Telework Update

As of now, 64 DHHS employees have completed the Telework application. Most of the employees who are teleworking, are doing so at an intermittent schedule. The Management team is working on employee schedules to best utilize the office space within DHHS.

Financial Services – Erica Becker, Fiscal Administrator

The Fiscal team consists of the administrator, assistant supervisor, 1 accountant, 1 CCS support technician, 1 account technician, and 2 account clerks.

2022	December 2021	January	February
Revenues	\$14,604,136.18	\$594,848.74	\$1,371,453.71
Expenses	\$14,497,880.09	\$686,905.10	\$1,761,651.29
Financial Position	\$106,256.09	(\$92,056.36)	(\$389,897.58)

Key/Current Issues: Revenues for January and February do not currently reflect any grant funding reimbursements for expenses in the Aging programs from Greater Wisconsin Agency on Aging Resources (GWAAR), as the State has been delayed in posting the 2022 claim form for counties. The Fiscal team has been focused increasing the number insurance carriers we are in network with, implementing new State required changes to our case noting/billing software, and completing year-end reporting and reconciliations.

Staffing Updates: Erica Becker, Fiscal Services Administrator, and Tera Mytton, Fiscal Services Assistant Supervisor will be attending the Wisconsin Human Services Financial Management Association conference May 4th – 6th in Oshkosh. There will be a variety of fiscal topics covered with information sharing occurring between State and county staff.

Family and Community Services – Shawna Hansen, Manager

The Family and Community Services Unit serves children with special needs.

Children’s Long-Term Support Waiver

CLTS Data	December 2021	January	February
Open Cases	117	121	123
New Cases	3	3	3
Cases Closed	2	0	3

No waitlist (the State no longer allows a waitlist for this program)

Children’s Community Options Program

CCOP Data	December 2021	January	February
Open Cases	123	127	128
New Cases	3	3	2
Cases Closed	2	0	3

(No waitlist)

Coordinated Services

CST Data	December 2021	January	February
Open Cases	19	14	23
New Cases	2	5	9
Cases Closed	1	3	0

(No waitlist)

Mentor Program Data	December 2021	January	February
Open Cases	22	10	0

Key/Current Issues: CLTS staff are working with 12 families to see if they will be eligible for the program.

Staffing Updates: The mentor program continues to be on hold as we assess community and agency needs. The youth in CCS and CLTS were assigned to mentors hired by external agencies as these are Medicaid funded programs. The youth from CST and youth justice have relied on team members to fill the gap of mentorship.

Birth to Three

Birth to Three consists of 1 manager, 3 case workers, and contracted services for Occupational, Physical, and Speech Therapy.

Birth to Three Data	December 2021	January	February
Open Cases	74	62	75
Open for Direct Services	54	46	43
New Referrals	13	12	20
Closed Cases (direct services)	5	5	7

(Birth to Three does not allow waitlists)

Key/Current Issues:

Staffing Updates: Continue to have an open position for Occupational Therapy.

Economic Support Services – Thiago, Manager

The Economic Support Unit consists of 1 manager, 2 lead workers, 4 EBD workers, 1 ES Assistant, 9 Family workers, and 1 pre-screener.

ES Data	December 2021	January	February
Medical Assistance Total	6060	6109	6126
BadgerCare	3976	4037	4063
Family Planning	186	188	185
EBD	1194	1192	1193
Long Term Care	816	805	795
FoodShare cases	2591	2572	2542
Caretaker Supplement	23	24	24
Child Care Cases	58	60	53
New Requests	194	201	210
Closed Cases	116	148	134

(No Waitlist)

Key Issues: Public Health Emergency policies continue in effect such as households receiving additional emergency FoodShare benefits and rules requiring Medical Assistance closures to be put on hold.

There is concern with the increase workload with the unwinding of PHE happening later this year (late summer, early fall). In response to the increase DHS will increase funding and seek feedback on support needs from Agencies.

Staffing Updates: ES received one resignation in the month of March and will be recruiting for this position shortly.

Children and Family Service

CPS/ Parent Aides – Jasmine Peterson, Manager

The CPS/Parent Mentor team consists of 1 access worker, 1 community response worker, 4 CPS Initial Assessment workers (1 of 4 vacant), 3 CPS ongoing workers (1 of 3 vacant), and 2 parent aides.

Access Data	December 2021	January	February
Total Reports	48	52	66

# Screen In	14	23	22
Neglect	20	29	34
Physical Abuse	18	17	21
Sexual Abuse	12	11	13
Emotional Damage/Abuse	1	1	3

Initial Assessment Data	December 2021	January	February
#of IA's completed	21	30	10
Total Allegations	35	61	20
Unsubstantiated	27	34	8
Substantiated	5	19	0
Alternative Response-Services Not Needed	3	6	5
Not able to locate Source	0	2	7

CPS Data	December 2021	January	February
Open Cases	36	34	36
Number of Children on Open Cases	62	58	66
Home with Parents	28	26	31
Foster Home	14	14	11
Treatment foster home	1	1	1
Relative Unlicensed	16	16	23
Reunifications	0	1	1
Trial Reunifications	0	1	2

Parent Aide Data	December 2021	January	February
Total Cases	16	15	15

Key/Current Issues: Access reports as well as screen ins have seen an increase. This has also been increasingly troublesome with the shortage of staff. Initial Assessment team has been experiencing a significant increase in the response time needs of cases (increase in same day and/or 24-48 hour response cases vs. 5 day response cases).

Staffing Updates: The open initial assessment position currently has an accepted offer! New worker scheduled to begin 4/25/22.

1 Ongoing CPS position remains open, with interviews scheduled.

Youth Justice, Foster Care, Kinship Care, Family Engagement –Lauren Gardner, Manager

Youth Justice Data	January	February
Kinship	34	33
Unpaid Relative Care Placements	15	17
Trial Reunifications	2	3

Foster & Kinship Care Data	January	February
Foster Care Placements	25	26
Foster Care Relative	11	11
Foster Care Non-Relative	11	12

Behavioral Health Services - Kay Saarinen-Barr, Manager

The Behavioral Health unit consists of 4 outpatient psychotherapists (1 of 4 vacant), 1 psychiatric nurse, 1 AODA counselor, 3 part-time psychiatrists, 1 part-time psychologist, 5 crisis workers, 2 secretaries, 2 CSP social workers, 1 CSP nurse, 5 CCS facilitators, and 3 CSS technicians.

Outpatient Psychotherapy and Psychiatry Data	December 2021	January	February
Clients Enrolled	383	403	395

AODA Data	December 2021	January	February
SSTOP	10	13	10
OWI Assessments	17	17	19

Community Support Program

CSP Data	December 2021	January	February
Open Cases			

Comprehensive Community Services (CCS):

CCS Data	December 2021	January	February
Open Cases			
# in Assessment Process			

Crisis Data	December 2021	January	February
Total Calls	63	78	79
Mobile Hours Calls	30	42	40
After Hour Calls	33	36	39
Emergency Detentions	6	10	9
Voluntarily Hospitalized	7	9	12
Diversion Plan (no hospitalization)	38	42	41

Key/Current Issues:

Staffing Updates:

ADRC – Melissa Anderson, Manager

The ADRC consists of the unit manager, 1 Aging Programs Supervisor, 1 APS lead social worker, 2 APS case managers, 4 I&A specialists, 2 benefit specialists, 1 transportation coordinator, 1 volunteer coordinator, 1 ADRC assistant, 1 clerk typist, and 4 nutrition site managers

*to ensure accuracy of information, data shared will be from previous month.

ADRC Data	December 2021	January	February
Total Calls	557	739	700

Elderly Benefit Specialist

EBS Data	December 2021	January	February
# of Referrals	3	17	25

Disability Benefit Specialist

DBS Data	December 2021	January	February
# of Referrals	8	23	20

Volunteer Transportation Program Data	December 2021	January	February
# of one way rides provided	631	583	612
New Riders	13	15	13

Adult Protective Services Data	December 2021	January	February
# of Cases	17	36	30

AGING PROGRAMS:

Elderly Nutrition Program Data	December 2021	January	February
Voucher Restaurant Dining Totals	25 participants served	7 participants served	11 participants served
Home Delivered Meal Totals	211 participants served	211 participants served	214 participants served
Senior Dining Totals	Senior Dining Closed	43 participants served	26 participants served

Supportive Services for Caregivers and Seniors Data	December 2021	January	February
# of Clients Enrolled in Program	15	20	25

Key/Current Issues:

Staffing Updates:

Public Health – Jed Wohlt, Health Officer

Public Health consists of 1 health officer, 1 public health nurse supervisor, 3 public health nurses, 3 healthy beginnings case managers, 1 WIC project director, 2 nutrition educators, 3 environmental health specialists, 1 community health educator, and 1 program assistant.

Environmental Health Data	December 2021	January	February
# of Inspections Completed	43	73	73
# of Water Samples Processed	49	19	15
# of Complaints Investigated	4	9	6

Healthy Beginnings Data	December 2021	January	February
Families Enrolled	30	30	32
Families on Waitlist	0	0	0

Communicable Disease Data	December 2021	January	February
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Reportable Cases	1178	2673	439
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WIC Data	December 2021	January	February
Total Participants	617	630	629
# of Referrals	30	34	11

Key/Current Updates:

Pandemic Response:

- COVID cases and hospitalizations declined weekly in the month of March. At the time of this writing COVID levels are considered low.
 - The 7 day case trend at the time of this writing is an average of 2 new cases per day.
- Over 57% of county residents have received at least 1 dose of vaccine
 - 60% of eligible (5 year olds and older) Waupaca County residents have received at least 1 dose
- Walk-in vaccination clinics continue on Wednesdays (Walk-in Wednesday)
- The community test site located at the Manawa Masonic Center closed at the end of February due to low demand. The site can be reopened should there be a need.
- Most LTE and contract staff hired to assist with COVID response have been relieved of duties, we currently have 2 LTE Disease Investigators and 2 RN vaccinators assisting with ongoing COVID support.

The Abbott Formula Recall at the end of February has affected many families locally and nationally. The WIC Program in Wisconsin contracts with Abbott for formula used in the program, the removal of formulas from the stores shelves, warehouses, and families' homes, has caused a large shortage of overall formula within our county and statewide.

The USDA, Food and Nutritional Services (FNS) branch issued a waiver to allow WIC Programs to offer substitute formulas until September 30th 2022. Through the WI WIC contract with Abbott, we are able to substitute additional formulas outside the contract until the end of April 2022. The Waupaca County WIC Program continues to work closely with families and vendors to assure we are doing the best we can to meet the needs of our families in the community.

Staffing Updates: N/A

Personnel and Staffing Issues

As is typical of each month, the board is provided with a detailed spreadsheet outlining staffing changes. That document is found in the board's monthly meeting packet. The department continues to have a difficult time recruiting and retaining Child Protective Services staff. This is not unique to Waupaca County as many counties are seeing significant turn over and challenges in finding folks. It does appear that we have, just this week, successfully recruited a social worker in this area. It needs to be recognized that the length of time it is taking filling positions and the demands for service is taking its toll on staff that remain. We can only hope and pray we can keep the staff that we have. In addition to difficulties recruiting CPS staff, the recruitment of a Mental Health Therapist has been a challenge as well. This too is not unique to Waupaca County. This week it was shared that Door County lost 3 of their 4 therapist nearly all at the same time and all with a two week notice.

We are actively recruiting for the following:

- BH/CCS Therapist
- Ongoing CPS Social Worker
- Economic Support Specialist

We have these additional ones open:

- Nutrition Site Manager (.40 position)-Evaluating Position
- Parent Mentor (two positions open)-Evaluating Positions

Client Grievances

As has been the case for the past many months, as of this writing there is no updated news to share from the State regarding the one remaining client rights grievances that has been mentioned in the past few of reports. There have been no new client rights grievances filed.

There is a challenging Child Protective Services Substantiation appeal that Corporation Counsel, Diane M. is working on that the DHHS Board may hear about through other channels. What makes this challenging is the fact that the

case is a desire to not put the victim through the trauma of such a process where she would be made to testify and be subjected to questioning again.

Structural and Operational Adjustments within the Department

There is little to add to this month's report. As noted in a past reports, there are certain areas that are being focused on outside of getting the day-to-day duties of the department completed. Some of that focus is on the review of certain policies and procedures that influence the department's workings.

Director's General Update

There is little to report this month beyond the basics and what has been shared by the program managers. However, there are a couple of things to note.

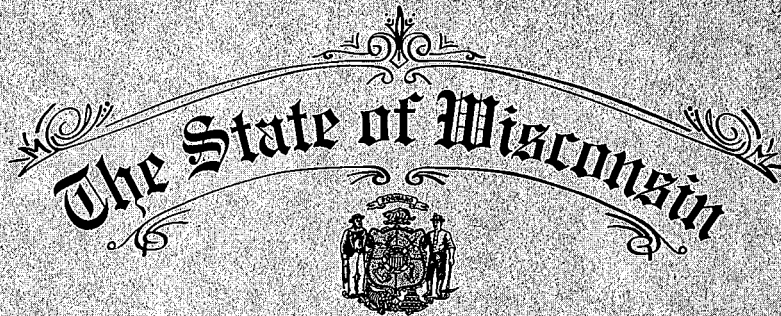
Last month it was shared with the board that there was a solicitation being made to the Waupaca Area Community Foundation, Forward Together Grant from the Tim and Joy Neuville Fund. This would be to help support the Nutrition Program. DHHS has been informed by the Foundation that this grant would not be the most appropriate one to pursue but that another opportunity may be appropriate at a later date.

You may hear of a difficult and most challenging case that the DHHS is working to address. It is a case of a medically needy young girl who is in a treatment foster home due to significant medical conditions that require 24/7 nursing support. Nursing supports have fallen short due to inconsistent staffing and the foster home can no longer care for her without such support and have asked that she be removed. We are looking for another placement. At this point, we really do not know where to go. We have engaged the State Department of Children and Families as well as the State Department of Health Services to assist in finding a placement for this young girl.

As with the case last month, a reminder that board members may hear some feedback from certain CCS providers or other county board supervisors regarding rate setting for services. There currently is significant issues with certain providers and their rate structure that are far beyond market and well above other providers. If questions arise or you are contacted, please share your concerns so things can be explained.

You may hear that there is significant dollars coming into the county as a result of the Opioid settlements. Such dollars, if and when made available, may be assist the DHHS and others in the county to deal the the Opioid problem. Although it is anticipated that at some point there will be dollars available, there is nothing firm at this point. When there is an actual announcement, the

county will need to put into place a process of evaluating need and distribution of those dollars.



OFFICE OF THE GOVERNOR

CERTIFICATE OF COMMENDATION

HONORING

Waupaca County Health and Human Services

WHEREAS, Waupaca County Health and Human Services has made invaluable contributions to the Waupaca County community and to the state of Wisconsin; and

WHEREAS, Waupaca County Health and Human Services has provided outstanding and exceptional public service to the people of Waupaca County in carrying out its duty to safeguard the health and safety of Wisconsinites over the course of the coronavirus pandemic; and

WHEREAS, despite incredible challenges and pressures, including numerous changes to staffing and resources, Waupaca County Health and Human Services has prevailed, continuing to build and cultivate key partnerships with local and state organizations to advance public health in Wisconsin; and

WHEREAS, Waupaca County Health and Human Services has remained committed to mobilizing every resource available to protect the health of its community; and

WHEREAS, Waupaca County Health and Human Services staff have selflessly devoted themselves to saving the lives of the people they serve, working tirelessly during these unprecedented times; and

WHEREAS, Waupaca County Health and Human Services has demonstrated unparalleled commitment and devotion to the prevention of illness, the promotion of health, and the protection of all Wisconsinites through its response to COVID-19, and its selfless and boundless service to Waupaca County cannot be overstated or overlooked;

NOW, THEREFORE, I, Tony Evers, Governor of the State of Wisconsin, do hereby commend Waupaca County Health and Human Services for the countless contributions it has made to the Waupaca County community and to our state.

DONE ON THIS 9TH DAY OF MARCH 2022.


TONY EVERS
GOVERNOR

